

SCHEDULE– D

Section-I

Technical Tender Forms

Schedule-D

Section I - Tender Forms Technical

This Section contains the forms which are to be completed by the Tenderer and submitted as part of his PART ONE (NRDA F-1).

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Signature of Contractor.....

Signature of NRDA.....

(i) Letter of Technical Tender

Date: _____

Tender Package No.: _____

NIT No.: _____

To:

Chief Executive Officer,

NRDA, DKS Bhavan Near old Mantralaya,

Raipur 492 001,

Chhattisgarh.

Ref for NIT no:-----

Subject: Name of the work:- -----

Dear Sir,

I/We, the undersigned, declare that:

- (a) I/We have examined and have no reservations to the Tender Document, including Addendum if any, minutes of meeting, clarification to the queries etc.
- (b) I/We offer to execute the subjected under in conformity with the Tender Documents and the addendums.
- (c) I/We have satisfied ourselves as to the location of the site and working conditions, examined the requirements of NRDA and have obtained all the information necessary for the successful and timely completion of the work.
- (d) I/We have submitted the Earnest Money Deposit as specified in the tender document which will not bear any interest and shall be subjected to forfeiture on following defaults.
 - (i) if we withdraw our Tender during the period of tender validity as specified in Detailed NIT para 9 or
 - (ii) if we fail to:
 - furnish a Performance Security in accordance with Detailed NIT Para 19 or
 - sign the Contract in accordance with Detailed NIT Para 18; or
 - accept the correction of its Tender Price pursuant to Detailed NIT Para 24.
 - (iii) if we have given the false documents in support of qualification with the technical tender.
- (e) My/Our Tender shall be valid for a period of 90 days from the date fixed for the tender submission deadline in accordance with the Tender Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (f) If my/our Tender is accepted, we commit to obtain a Performance Security in the amount as specified in the tender document for the due performance of the Contract and sign the agreement;
- (g) I/We are not participating, as Tenderers, in more than one Tender in this Tendering process, in accordance with the Tender Document;

Signature of Contractor.....

Signature of NRDA.....

- (h) My/our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract, has not been declared ineligible by NRDA, Raipur;
- (i) I/We understand that this Tender, together with your written acceptance thereof included in your letter of acceptance, shall constitute a binding contract between us, until a formal Contract is prepared and executed;
- (j) I/We understand that you are not bound to accept the lowest evaluated tender or any other tender that you may receive.
- (k) I/We hereby pay the Earnest Money Deposit of required amount in the form of a demand draft on a nationalized bank (-----Bank Name and address) and operatable at Raipur in favour of the 'Chief Executive Officer, NRDA, Raipur' for the said amount and is attached.
- (l) I/We hereby declare that, the entire work including Addendum/ Corrigendum, if any, shall be completed in all respect within the time limit specified in the NIT.
- (m) I/We here by authorize the Employer to get all bank guarantee verified and got confirmed from concerned Bank.

Signature: -----

Signed by: -----(Name)

Designation: -----

For and on Behalf of -----(Name of Tenderer)

Date:

Signature of Contractor.....

Signature of NRDA.....

(ii)Tenderer's Information Sheet

Tenderer's Information		
Tenderer's legal name		
Tenderer's legal address		
Tenderer's authorized representative (name, address, telephone numbers, fax numbers, e-mail address)	Name:	Address:
	Telephone : Fax :	E-Mail:
Tenderer's details of Incorporation	Place of incorporation/ registration:	Year of incorporation:
Attached are copies of the following original documents. <input type="checkbox"/> 1. Articles of incorporation or constitution of the legal entity named above. <input type="checkbox"/> 2. In the case of government-owned entity, documents establishing legal and financial autonomy and compliance with commercial law.		

Details of the office closest to Raipur (if available)

1.	Address of Office	
2.	Telephone :	Contact :
3.	Fax :	E-Mail :

Signature of Tenderer

Date:_____

Signature of Contractor.....

Signature of NRDA.....

(iii) Annual Turnover

Annual Turnover Data for the Last 3 Years			
Year	Amount and Currency	Exchange Rate if any	INR Equivalent
2009-10			
2010-11			
2011-12			
Average Annual Turnover for the last 3 years in INR			

All Tenderers are requested to complete the information in this form

The information supplied should be the Annual Turnover of the Tenderer in terms of the amounts billed to clients for each year for contract in progress or completed, converted to INR at the rate of exchange at the end of the period reported.

As a proof of the above, the contractor shall submit the copies of the balance sheet for last three years along with audited profit & loss statement duly signed by the chartered accountant.

Signature of Tenderer

Date: _____

Signature of Contractor.....

Signature of NRDA.....

(iv) Specific Construction Experience

Fill up one (1) form per contract.

Details of Contract			
Contract No of	Name of work		
Award Date		Completion Date	
Role in Contract	<input type="checkbox"/> Contractor	<input type="checkbox"/> Sub-contractor	
Total Contract Amount	INR		
Employer's Name Address Telephone/Fax Number E-mail			
Description of the work executed			

Note: Attach copies of work order and satisfied completion certificates in support of each quoted experience. The completion certificate should be signed by the officer not below the rank of concerned Executive Engineer in case of Government department or in the rank of General Manager in case of public sector/private sector as the cases may be.

Signature of Tenderer

Date: _____

Signature of Contractor.....

Signature of NRDA.....

(v)DECLARATION**(TO BE SIGNED BY THE TENDERER SUBMITTING THE TENDR
ON DOWNLOADED TENDER DOCUMENT)**

I/We hereby declare and certify that:

1. I/We are submitting the tender in the tender document downloaded by me /us from the website & we certify that there is no change in formatting, numbering of pages etc. In the downloaded documents.
2. I/We are submitting the tender in the tender document which is exactly similar and identical to the one available on the website and also as available with the officer inviting tenders.
3. I / We have no made any modifications / corrections / additions / omissions etc in the tender documents downloaded from web by me / us.
4. I / We have checked that no page in the downloaded tender document is missing and all the pages as per web site are available & that all the pages of tender document submitted by us are clear & legible.
5. I / We have signed (with stamp) all the pages of the tender document before submitting the same.
6. I / we have wax sealed the tender documents properly before submitting the same.
7. I / We have submitted the application for issue of tender documents on the prescribed format separately along with the cost of tender documents and also the attested Xerox copies of the eligibility documents prescribed for respective work in the NIT.
8. I / We have read carefully & understood the entire Tender document including important instructions to the tenderers submitting the downloaded tender.
9. In case at any stage whatsoever at a later date it is found/ revealed that there is a difference in our downloaded tender documents from the original **Standard DRAFT Tender Document**, NRDA shall have the absolute right to take any action as deemed fit without any prior intimation to me / us.
10. In case at any stage whatsoever at a later date it is found that there is difference in our downloaded tender document from the Standard DRAFT Tender Document, we clearly understand that our work shall be liable to be cancelled and Earnest Money/ Performance Guarantee/ Security deposit etc all are liable to be forfeited by NRDA and in such an eventuality I / We shall have no right or claim for any damages/ compensation from NRDA on this account. Further in such case I / We may also be debarred by NRDA for further participation in the tendering in the concerned NRDA & be removed from the approved list of contractors of NRDA.

Dated.....

(TENDERER)
(SIGNATURE WITH SEAL/ STAMP)

(vi) CHECK LIST FOR TECHNICAL TENDER EVALUATION

Name of the Agency:						
S. No.	Document	Details			Enclosed at annexure	
					Page No	
			From	To		
1	Tender Document Cost	Downloaded from NRDA Website Details of DD				
		Amount				
		Name of the Bank & Branch				
		Date				
		D.D no & Photo copy attached	Yes	No		
2	Earnest Money Deposit (EMD)	Amount				
		Form of EMD	DD			
		Issuing Bank & Branch				
		No & Date	Yes	No		
		Photo copy attached				
	Contractor Registration Certificate	Class in which registered				
		Name of Department				
		Registration Number & Date				
		Validity				
		Notarized	Yes/No			
4	Commercial Tax Certificate	Registration Number:				
		Name of the Office				
		Notarized	Yes/No			
5	Average Annual Turnover in Lacs	2009-2010				

Signature of Contractor.....

Signature of NRDA.....

Name of the Agency:					
S. No.	Document	Details		Enclosed at annexure	
				Page No	
				From	To
		2010-2011			
		2011-2012			
		Chartered accountant certificate in original or photo copy duly notarized can be submitted			
6	Details of the projects/works completed as pre-qualification criteria	Name of the Work			
		Work Completed	Yes/No		
		Cost of the Project			
		Certificate Enclosed	Yes/No		
		Notarized	Yes/No		
		Name of the Work			
		Work Completed	Yes/No		
		Cost of the Project			
		Certificate Enclosed	Yes/No		
		Notarized	Yes/No		

Note: The above check list only provides for those documents which are mandatory for the tender pre-qualification criteria. Tenderers are required to append, other documents also with the technical tender as required in the detailed NIT or elsewhere in the PART ONE (NRDA F-1).

Signature of Tenderer

Date: _____

Signature of Contractor.....

Signature of NRDA.....